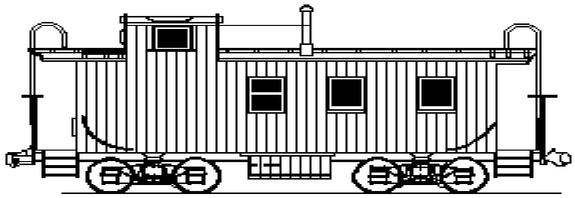
Wayne H. Nickum Town Hall
12641 Chapel Road
Clifton, VA 20124

Mailing Address:
P.O. Box 309
Clifton, VA 20124



CLIFTON TOWN COUNCIL MEETING
TUESDAY, JUNE 2, 2026, 7:30 PM
WAYNE H. NICKUM COMMUNITY MEETING HALL
12641 CHAPEL ROAD
CLIFTON, VIRGINIA 20124

Present: Mayor Lynn Screen; Vice Mayor Jay Davis; Councilmember JP Hess; Councilmember Darrell Poe; Councilmember Amanda Hencken; Councilmember Steve Effros

Staff: Laura Jane Cohen, Town Administrator; Kerrie Gogoel, Town Clerk; Suzy Murphy, Town Treasurer

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Meeting was called to order by Mayor Screen at 7:30 PM.

1. Apply Policy for Remote Participation by Electronic Means for the Town of Clifton (if needed).
    a. Application of the policy was not needed for this meeting.

2. Close Pink House Public Hearing.

- **Mayor Screen made a motion to amend the language in the motion closing the meeting on May 11, 2026 to note that the hearing was recessed and that the topic remained open for public comment through this closure, and to officially close the hearing. The motion was seconded by CM Effros and approved by poll, 5-0.**
  *Note that CM Poe arrived late to the meeting; as such, he was not present for this vote, nor for the votes under the Report of the Town Clerk or the Report of the Treasurer. All votes from the Reports of Committees onward include his input.

3. Mayor's Remarks.
    a. The Town Administrator and CM Hess attended the Virginia Municipal League (VML) Small Towns Conference in Chincoteague and obtained a great deal of information to support the Town, both in gathering resources and in connecting with peers facing similar challenges. Mayor Screen noted that there had been substantial feedback regarding the Pink House that challenged the Council to think about the matter differently, and she expressed appreciation for the CBA Caboose 5K.

b. Mayor Screen noted that she had been invited to join the Lions Club and to speak to that community group, and that the experience expanded her view of the service taking place within the community.
c. Mayor Screen previewed the evening's agenda, noting that the Council would hear from a citizen and receive information on a range of projects, including flooring replacement, the playground, invasive plant species, the work of the committees, the Pink House, the meals tax, and the FY2027 budget to be considered for approval, as well as the Fourth of July festivities, the kickoff of the Haunted Trail, and an opportunity involving a professional football player with ties to the community who wishes to give back.

4. Report of the Town Clerk:
See attached report.
a. Approval of the minutes for both the May and April 2026 meetings.

- **Mayor Screen made a motion to approve the May and April 2026 minutes as presented. The motion was seconded by VM Davis and approved by poll, 5-0.**

b. The Clerk expressed appreciation for all of those who provide written reports to help make these Council meetings more efficient. She highlighted the request to continue working towards receiving these reports by the Saturday before the meetings per Virginia Code. It was noted that this is often going to be a challenge for the Treasurer due to the Council meeting date alignment with when the financial numbers come in.
c. She noted that she reached out to Revize to see how the website document pages can be better aligned between the Planning Commission page and those of the ARB and Town Council. It was noted that further investigation would be required to identify if the change is worth making.
d. The Clerk noted that the Communications Committee will be meeting in July.

5. Report of the Treasurer:
See attached report.
a. The Treasurer noted a change from the written report: because the bill from J2 Engineers has not yet been approved, she will not be requesting payment on that check despite its appearance on the report.
b. The Treasurer noted that two additional bills were received via email: one from Resource Recovery for $1,249 (the May subscription and the 5K event), and another from McGee Design for $1,350 (nine hours at $150.00 per hour) for native-plant landscaping.

- **VM Davis made a motion to approve the invoices for Harrison & Johnston ($2,310.00), NVRC ($16,484.94), McGee Design ($1,350.00), and Resource Recovery ($1,249.00). The motion was seconded by CM Effros and approved by roll call.**
  CM Hess: Aye
  CM Hencken: Aye

VM Davis: Aye
Mayor Screen: Aye
CM Effros: Aye
CM Poe: Absent

c. The Treasurer noted that the Town needs to contact audit companies to align pricing and timing, and that there appear to be only three companies in the state that perform this work, one of which is not seeking additional clients.

6. Report of the Administrator:
   See attached report.
   a. The Administrator noted that the Town is applying for and identifying additional grants for the playground redesign and refresh.
   b. The Administrator noted that she had re-sent the draft maintenance calendar to everyone and requested comments so that it can be clarified.
   c. The Administrator noted that the newsletter had a 67% open rate with zero unsubscribes, and that she would circulate ideas for the June newsletter. She noted positive feedback was received on the interview with Ivar, and that CM Poe would like to have interviews as his recurring column.
   d. The Administrator noted that a great deal was learned at the VML conference regarding available resources, and that the state conference will be held October 10-13 in Norfolk, with the mayors' conference on October 10.

7. Citizens' Remarks:
   a. Adam Trost, 7153 Main Street, on the topic of the Pink House grant:
      i. Mr. Trost expressed appreciation for the opportunity to speak and stated his belief that everyone involved has the best intentions, noting in particular the generosity of Brant and Kathy Baber. He noted, however, that he has concerns about the process and the economics of the grant, which were detailed in a petition that received over 30 signatures in a week.
      ii. His first concern was that the non-profit use constraint for 20 years would result in a structurally sound but unused building that continues to incur maintenance costs, leaving the Town with an underutilized building. He compared it to turning 16 and being excited to finally drive the car, but then facing the realities of car maintenance, insurance, gas costs, etc.
      iii. His second concern was that there was only one construction bid. While the contractor who provided the bid has a well-deserved reputation, there are sound, prudent financial reasons why obtaining multiple bids is good practice.
      iv. His third concern was that an informed decision requires exploring all options, including financing and selling, and that those options at least need to be considered.
      v. Mr. Trost suggested the following in order for the public to understand and for the Council to make an informed decision:

1. As it pertains to the grant:
    a. Revisit the non-profit constraint and accept no more than 5-10 years
    b. Obtain at least one other construction bid
2. Obtain a term sheet for a municipal bank loan to finance the renovation with no constraints.
3. Obtain two estimates of what the sales price would be with no renovation but the property being rezoned to commercial.

vi. VM Davis noted that the Council has answers to several of these points and suggested holding them for the relevant topic later in the agenda. CM Hencken added that, following the public hearing, many of these issues came to light along with considerations the Council had not previously thought of, and that a number of Council members have been working hard to look into them.

8. Reports of Committees:
    a. Planning Commission
        i. The Planning Commission reviewed the use permit application of Matt and Kristin Hill for a preliminary use permit for the construction of a kitchen addition and deck on the rear of their residence at 12726 Clifton Heights Lane, and voted to recommend that the Town Council approve the preliminary use permit with the following conditions:
            1. That the applicant provide an application signed by the applicant and their HOA;
            2. That the land disturbed in construction be less than 1,500 square feet; and
            3. That the applicant return within two years, when construction is to be completed, and provide all Fairfax County-issued permits and confirmation that construction has been completed in accordance with their plans and the ARB Certificate of Appropriateness.

- **Mayor Screen made a motion to approve the preliminary use permit for the Hill property. The motion was seconded by CM Poe and approved by poll, 6-0.**

ii. The Planning Commission reviewed the use permit application of Laura and Regan McDonald for the placement of a temporary storage unit (POD) at their residence at 12653 School Street, for use during flooring refinishing, with the following conditions:
1. Only one POD at a time;
2. The POD to remain not more than four weeks during June/July 2026;
3. That the POD be no larger than 200 square feet and no higher than 13 feet; and
4. That the POD be located next to the shed as shown on the map.

- **CM Poe made a motion to approve the use permit. The motion was seconded by CM Effros and approved by poll, 6-0.**

b. Architectural Review Board
   i. It was noted by Chair Jarrendt that the ARB approved solar roof panels on Red Gables on Chestnut Street, marking the Town's first approval for solar panels.

c. Parks Committee
   See attached report.
   i. CM Hess also noted that an electrician needs to come out and look at the lights in the Town Office, as there appear to be some issues, and that this will be coordinated with the Town Administrator and reported back.

d. Special Projects Committee (Streetscape)
   See attached report.
   i. The Committee is waiting for the bids.
   ii. CM Effros inquired whether there had been any further progress on the permits from the various pole owners (Verizon, etc.). Mayor Screen noted that the Town will host a bid-opening meeting to see what is received, and that she is looking forward to positive news from those bids.

e. Legal Committee
   i. There was nothing to report other than continued work on an MOU with Mr. Rusnack, which is not yet complete. Two further checks are needed, including one with VML on the question of whether the Town must list the Art Guild on its insurance; this will be addressed to ensure the MOU is acceptable to the Council.

f. Environmental Committee
   i. The invasive plants treatment for the floodplain was delayed because all of the property owners needed to meet with the company before treatment began. There is no invoice to be approved at this meeting, but $10,000 has been budgeted for this fiscal year. A pricing estimate of $12,400 was provided for one week of work, and the Northern Virginia Conservation Trust has budgeted $5,000. It would be reasonable to request a week of treatment in June, and the Town is on the company's schedule through June 15. CM Hencken requested to approve up to $10,000 for a June treatment, noting that the Town is funding only the Town's property, approximately one-third of which is held with the NVCT, and that the cost would likely break down into thirds.
   ii. Mayor Screen anticipated that this would be approximately $8,000 and emphasized the need to ensure it is paid this year.

- **Mayor Screen made a motion to approve payment of the invoice up to $10,000 for the treatment of invasive species on Town property. The motion was seconded by VM Davis and approved by roll call.**
  CM Hess: Aye
  CM Poe: Aye

CM Hencken: Aye
VM Davis: Aye
Mayor Screen: Aye
CM Effros: Aye

iii. CM Effros commented that the report was wonderful and extremely thorough. CM Hencken noted that there is unfortunately Japanese Knotweed present, which the Town hopes to contain. CM Effros requested that the Town Clerk post the information from the report on the website; Mayor Screen noted that certain details would need to be clarified, as the group had concerns about publicly posting some of the information.
iv. A landscape design was received and will be held for next month, as it needs to be assessed.

g. Finance Committee
   i. The Finance Committee will be meeting formally before the next Council meeting.
   ii. Finance Committee members Barbara and Kevin Hutto met with Mayor Screen regarding what the Council is looking for in terms of other revenue sources. A few were identified: increasing the meals tax, becoming less dependent on events, and a real estate tax (the Town being the only locality in the area without one); the committee also intends to take a closer look at the grant, having heard that the grantors may be willing to come down from the 20-year restriction, and will reach out to them.
   iii. It was noted that, as money is spent on the Streetscape, the Town will earn less interest in its savings account, currently about $40,000 a year, and that this figure will come down dramatically as funds are spent.

h. Events Committee
   i. The Events Committee is sourcing ideas for community-focused events to host at the Town Hall or other properties and welcomes suggestions.

9. Unfinished Business:
   a. Pink House
      i. Mayor Screen noted that the Council has been working to answer the questions asked of it and has spent time gathering as much information as possible, and that many of those questions were similar to the points Mr. Trost had raised.
      ii. VM Davis and Mayor Screen met with Brant and Kathy Baber to ask specific questions involving both clarifications and negotiations. The Council was able to better understand what was driving the use limitation, and the grantors came down to 15 years on the use restriction. The Council had previously understood the restriction to be tied simply to the funding, but learned there were additional layers, including the degree to which the grantors trust the Town to maintain the property. Mayor Screen thanked citizens Chris Gogoel and Paula Sampson, who provided financial models that helped the Council think through the matter, and noted that the

Council was able to show the grantors that, based on the projections, a 10-to-15-year restriction is more appropriate for this type of use when the grant is compared directly against loan options. The grantors understood and want to ensure the Town takes care of the property and does not let it deteriorate again.

iii. VM Davis noted that the Council has done the math and reviewed the models, as well as what it would cost to take a loan and to lease the property to a commercial entity, and that the cost of recouping a loan would likely be too high for a low-impact commercial tenant to bear. He noted that the Council now has a much better financial picture as a direct result of the feedback received at the hearing and via email and thanked the community for what has been a collective effort.

iv. Mayor Screen noted that, upon reading the grant, the Council determined that the use restriction applies only to the front building and not to the Town office behind the Pink House. Therefore, if the Council accepts the grant, it would retain the option to rent out the back building with no restrictions.

v. Mayor Screen clarified that the grant's use provision is not limited to 501(c)(3) organizations but applies to 501 groups more broadly, allowing a wider range of not-for-profit purposes. CM Effros added that it is not only 501(c) organizations but any charitable or community organization the Town chooses, as not all such organizations have formal 501(c) status; CM Poe noted that the Town has the same restriction on the current Town Hall and is able to make these determinations; and VM Davis noted that the terms the grantors used were "community groups" and "groups that benefit the town."

vi. Mayor Screen noted that she reached out to the Town Attorney and asked him to look into the sole-source nature of the grant, which required that the Town contract with One Dwelling. The result is that the Town is not exempt from full procurement processing, and the next step will be to go out for bid for the renovation of the property. CM Poe inquired whether the grantors are amenable to that, and VM Davis noted that the grantors have requested to be involved in the selection of the bids, as they want to ensure that whoever is chosen has demonstrated experience with historic properties.

vii. Mayor Screen noted that she also reached out to a municipal lender to obtain rates and projections, but that the Town does not yet have anything to the level of a term sheet. CM Effros noted that the state's tax-exempt options are bond loans, all of which carry conditions that do not permit commercial use, and Mayor Screen noted that such restrictions often remain in place until the loan is paid off.

viii. Royce Jarrendt noted that he understands the legal requirement to go out for bid and, in the interest of fairness given that his bid has been made public, would withdraw both his bid and his information, such that anyone bidding would need to develop their own process and methods that he described; he asked that the Town not share that information. CM Effros agreed and offered one clarification on the Town Attorney's guidance: if the Town goes out for bid, it should make clear that the entire RFP is conditioned on the Town having an appropriation, which would allow the Town to choose the best contractor rather than necessarily the cheapest. While Mr. Jarrendt understood that, but he reiterated that his information must be withdrawn. The Town Administrator noted that the Town would need FOIA exemption language from the attorney, as the information could be subject to a FOIA request.

ix. Mr. Trost stated that he did not understand the connection between the length of the constraint and trusting the Town to maintain the property, as the Town is responsible regardless. VM Davis noted that it is not only about the commercial-use restriction but also about the Town's commitments, including $5,000 a year in maintenance and parking improvements which are not included in the grant. Mr. Trost asked whether there were reasons other than the grantors' preferences for the duration, and VM Davis noted that it does not need to be that long, that there is nothing preventing the Town from asking the grantors to come down further, and that the process is collaborative.

x. Citizen Rachel Howell noted that, although the discussion refers to the grantors, the gift is coming from the foundation, whose mission is to provide low- and very-low-income housing, and asked how the gift to the Town aligns with that mission given that a non-profit is mandated to use its funds in pursuit of its mission. CM Effros noted that money a 501(c)(3) makes is not profit for the individuals and, upon dissolution, can only be given to other non-profits; VM Davis noted that the grantors plan to close the non-profit within five years and are therefore looking to disburse its funds.

xi. Ms. Howell noted that any obligations under a grant from the non-profit should be restricted to the life of the non-profit, and that conferring rights on two individuals when the gift is made by an organization seems to provide a private benefit, as the obligation belongs to the non-profit and not the individuals. CM Effros noted that he would not defend the way the gift was structured, but that the grantors do not wish to be taken advantage of, and Mayor Screen agreed that the Town should refer to the grantor as the organization rather than the individuals.

xii. Citizen Dave Baciocco noted that the grant references 501(c) organizations and that, while it sounds as though the use was clarified to be open to whomever the Town chooses, the grant itself does not say that; Mayor Screen noted that these items will be clarified in the grant language.

xiii. A citizen asked whether the Town had determined the best price at which to sell the property. Kevin Hutto noted that selling was the original idea and the Finance Committee's recommendation, and that a commercial realtor had valued the property at approximately $600,000.

xiv. Mayor Screen noted that, when comparing that valuation against the Town's current financial models, the best financial decision in the long run is to sell, as every model has shown; however, the Town has received explicit feedback from the community that the property should remain part of the Town, and selling it to the CBA has also been discussed. CM Effros noted that the Town looked at several options and that the CBA wanted the property to remain part of the Town. He noted that this is the only building the Town owns; the old Town Hall was sold because it was falling apart, and the Pink House was purchased to become the new Town Hall, but the Town had no money and ultimately leased it, with the result that it deteriorated. He noted that the realtors' $600,000 estimate predated the full assessment of the property's condition, including the need to redo the foundation, making that figure unlikely, and that future floodplain restrictions would also need to be disclosed to any purchaser. CM Poe noted that, ultimately, someone had backed out of buying the property long ago.

xv. Mr. Trost noted that this was helpful and that selling appears to have been considered, observing that the old Town Hall fell into disrepair and now this property has as well, which seems to be a common pattern for municipally owned properties. VM Davis noted that this is precisely why the long-term conditions were placed on the property, and that the Council wants to ensure it has good use and a good plan; CM Poe noted that he is encouraged by the level of engagement and that this situation will outlive the current board.

xvi. Mr. Baciocco noted that the Town has identified this as an ongoing issue over 17 to 20 years and that, without an income and without being able to count on events, the only way this changes is for the Town to add a real estate tax, a meals tax, or other revenue sources. He noted that the Town is making decisions based on an economic plan that is not yet in place and, while not advocating for it, observed that removing the building in favor of parking could support more visitors to the area; he urged the Council to keep its eyes open. VM Davis noted that a parking lot would not be approved by the ARB and that there is a strong community groundswell to see the building rehabilitated, and that the Council is trying to find the best way to do so and to maximize the building's usage.

xvii. Mr. Baciocco noted that he would like to know what the cost for the individual citizen is going to be to accomplish this effort. CM Effros noted that the Town is no longer dependent on events and now has the meals tax. This has made a significant difference, and he hopes that with the revenue generated by the current meals tax and the increase he hopes the Town will adopt, at this point in time no one is seriously discussing a real estate tax. He hopes that the meals tax revenue alone can protect the Town's ability to maintain the property. Mr. Hutto noted that the revenue is approximately $250,000 at 2% and would increase at 3%.

xviii. Citizen Amanda Jones asked whether there has been a maintenance plan to identify what it will take to maintain the building. Mayor Screen noted that the Town has budgeted $10,000 a year while the grant stipulates $5,000 a year, and that once renovated the building will not cost as much to maintain; short of a comprehensive study, the Council believes $10,000 in the first year is sufficient. CM Effros noted that the Town looked at redoing the roof, as it makes more sense to do so now rather than wait. Ms. Jones asked whether there is a number at which it makes more sense to sell even if it does not align with the property's value, and Mayor Screen noted that, while selling is a financially excellent decision, the Town needs to ensure it accomplishes its goals, which are not always financially motivated.

xix. Mayor Screen noted that, given the Town Attorney's guidance regarding the need to go out for bid, the Council would not be making a decision at the meeting on whether to accept the grant and will take the coming month to determine the path forward. VM Davis noted that the Council will also be amending the grant and obtaining a new draft and will need to determine what to put out for bid given that Mr. Jarrendt will withdraw his bid, though the Council does have his scope of work. CM Effros noted that the longer the Town waits, the more expensive the project becomes, and that the El Paso foundation must move its money at some point and could redirect the grant; Mayor Screen noted that the Town does not know that to be the case.

xx. Citizen KJ Geary asked whether the El Paso foundation would be open to meeting with the community. VM Davis noted that, if the Town accepts the grant, it is incumbent upon the Council to ensure the building is not left empty, and CM Effros noted that people come forward at least once a year asking for a place or museum to house the Town's artifacts, which is part of what the Pink House is being considered for. Mayor Screen noted that the vision and possibilities have not yet been fully fleshed out and that there are many ideas for how the property might be used.

xxi. Mr. Baciocco suggested that, if the Council decides to move forward, it designates a focal-point person to determine how the property will be used and to evaluate the ideas. Finance Committee member Barbara Hutto noted that, by accepting the grant under these restrictions, the Town would no longer have to operate the property as a money-making venture and would have the freedom to make it whatever the Town wants, whereas without the grant the property would have to be rented out to pay for a loan.

b. Meals Tax

i. Mayor Screen noted that the Town currently has a 2% meals tax that generates a steady source of income for the Town budget. As part of the budgeting process for the coming year, the Council held a facilitated session to identify its priorities (including the Streetscape, replacing the Town playground, and the renovation of the Pink House) so as to budget for those priorities first, and the FY2027 budget and the ongoing meals tax discussion flow from that work.

ii. CM Effros added that the budget reflects projects the Town has hoped to undertake for many years but could not, due to a lack of reliable income, and that the budget anticipates at least a 3% meals tax. He noted that the Town is the only locality in the County without a 4% meals tax and that he had spoken with Kevin Hutto and Greg Young about the effect of the tax on the restaurants. He expressed his view that the Town is leaving approximately $20,000 a month on the table and should increase the tax to 4% in order to accumulate funds, and noted that if the Council makes a motion, the matter goes to a public hearing in at least seven days, with a vote no less than seven days after that. CM Effros initially moved to increase the meals tax to 3%, then withdrew that motion.

- **CM Effros made a motion to increase the Town of Clifton meals tax to 3% with the notation that if the majority of the Town Council wants to amend that to 4% he would be the fourth to agree to that. The motion was subsequently withdrawn.**

- **CM Effros made a motion to increase the Town of Clifton meals tax to 4%. The motion was seconded by CM Poe.**

iii. CM Hencken asked whether, if the Council encounters significant resistance at the public hearing, it would have the flexibility to change the rate to 3%; it was noted that this would not be possible without another hearing, as a specific percentage must be set, and the Town Administrator noted that the Council could make an alternate motion.

iv. CM Poe noted that he believed a majority would support 3%. VM Davis noted that the Council discussed the matter at length in the budget sessions and agreed on 3%, and that he did not think it should be changed. CM Poe noted that any agreement was relenting after roughly two hours of discussion, that CM Effros had made clear he intended to push for 4%, and that he did not believe there was consensus on anything other than 3% being a minimum.

v. CM Effros noted that the restaurants do not pay the meals tax but serve as collectors of it. Mr. Greg Young of the Clifton Café noted that there is nonetheless an impact, and CM Effros agreed. CM Hess clarified that the Council was voting only to hold a public hearing and was not voting to increase the tax that evening, and that all that needed to be done was to designate the percentage for the public notice. Mayor Screen noted that she did not think the Council was ready to put 4% forward, given the restaurants' repeated concerns about the impact, and that the rate should be brought back to 3%.

- **VM Davis made an alternate motion to raise the meals tax to 3%. The motion was seconded by CM Hencken.**

vi. CM Effros noted that he is in favor of it because that is the direction the Town is heading. Mayor Screen noted that there is a great deal in flux at present, that the public hearing and ultimate decision will not occur until the end of June, and that the month is extremely important. CM Effros asked whether the Council must specify that the rate starts on July 1 or simply at the start of the fiscal year, and the Town Administrator noted that it is just the start of the fiscal year.

- **The alternate motion to raise the meals tax to 3% was approved by roll call.**
  CM Hess: Aye
  CM Poe: Aye
  CM Hencken: Aye
  VM Davis: Aye
  Mayor Screen: Aye
  CM Effros: Aye

vii. The Council will move forward to a public hearing to discuss a 1% increase for a total of 3%, and the prior motion to increase the tax to 4% is withdrawn.

c. FY2027 Budget

- **CM Poe made a motion to adopt the FY2027 budget as proposed. The motion was seconded by VM Davis and approved by roll call.**
  CM Hess: Aye
  CM Poe: Aye
  CM Hencken: Aye
  VM Davis: Aye
  Mayor Screen: Aye
  CM Effros: Aye

10. New Business:
    a. Fourth of July
        i. CBA President ,Michelle Stein noted that the full schedule is on the CBA website: on July 3, two hours and fifty minutes of entertainment at the gazebo; on July 4, a parade and picnic, including a dunk tank in which the Council can expect to be dunked; and on July 5, a book club event at the barn.
        ii. Mayor Screen noted that the Town has traditionally led the flag ceremony at Ayre Square and asked whether the CBA is still open to collaborating, which was confirmed. She noted that the Town typically invites former mayors to raise the flag and that it usually has someone sing or play the national anthem, for which the Council welcomes ideas; CM Poe noted that Caitlin Schneiderman recently held a recital with her students and could be asked.

iii. Mayor Screen noted that the CBA usually donates a new flag, and raised the idea of purchasing the decorative barrels around Town and making them available for residents to decorate in support of the event, asking that the Town Administrator follow up with Marcus Silva regarding the barrels or otherwise determine whether funds are available, which was confirmed.

b. Haunted Trail
   i. Mayor Screen noted that she asked for this to be placed on the agenda because planning tends to begin too late, and that she would like to hold monthly planning meetings at the barn to make both the planning and the event a community endeavor.

c. NFL Request
   i. VM Davis noted that the Town was contacted by the agency Athletes First regarding a player, Kobie Turner, who inquired whether there is something he could do to give back to his community, whether through an event, activity, or sponsorship. Two possibilities were suggested: the playground project, for which the Town is working to secure grants; and a CBA suggestion to put him in touch with the CBA. The Town informed the agent that it would respond after the June meeting with some ideas.
   ii. Ms. Stein suggested SYA sports; Mr. Baciocco noted that the football opportunity will depend on the timing of practices and the player's availability and that he could help run a clinic; the Town Clerk suggested a playground community build; and VM Davis noted that the project is limited to replacing existing structures and fixing the existing borders, and that a community build might be more than the Town is able to take on.
      1. Ms. Stein noted that the Council is likely to receive community pushback about replacing certain items in the playground. The Town Administrator noted that while there is nostalgia about these items, the Town has reviewed the liability and safety standards and this is driving the changes. CM Hess asked how long the quotes are good for, and VM Davis noted 30 to 60 days, with a good chance a refreshed quote will be needed; CM Hess asked whether there were issues with where the equipment is coming from, and it was noted that there were not.
   iii. The Town Administrator will take the lead on communications with Athletes First.

11. Closed Session.

- **Mayor Screen made a motion that the Clifton Town Council recess its open meeting and convene a closed session to discuss personnel salaries, as authorized by the Code of Virginia of 1950, as amended, Section 2.2-3711(A)(1). The motion was seconded by VM Davis and approved by roll call.**
  CM Hess: Aye
  CM Poe: Aye
  CM Hencken: Aye

VM Davis: Aye
Mayor Screen: Aye
CM Effros: Aye

The remaining notes were taken by Mayor Screen, as the Town staff were excused from the closed session.

- **Mayor Screen made a motion that the Clifton Town Council reconvene its open meeting and adjourn its closed session. The motion was seconded by CM Poe and approved by recorded voice vote, all in favor.**
  CM Hess: Aye
  CM Poe: Aye
  CM Hencken: Aye
  VM Davis: Aye
  Mayor Screen: Aye
  CM Effros: Aye

- **Mayor Screen further moved that the Clifton Town Council certify that, while in closed session, only the matters identified in the motion to convene the closed session were discussed and that no action was taken during the closed session. The motion was seconded by CM Poe and approved by roll call, all in favor.**
  CM Hess: Aye
  CM Poe: Aye
  CM Hencken: Aye
  VM Davis: Aye
  Mayor Screen: Aye
  CM Effros: Aye

- **Upon returning to open session, Mayor Screen made a motion that the Clerk role be expanded to include Website/Digital Integrations Manager responsibilities at a new combined salary of $43,500.00 annually, and that the Treasurer salary be adjusted to $40,000.00 annually. The motion was seconded by CM Poe and approved by roll call.**
  CM Hess: Aye
  CM Poe: Aye
  CM Hencken: Aye
  VM Davis: Aye
  Mayor Screen: Aye
  CM Effros: Aye

12. Adjournment.

- **CM Poe made a motion to adjourn. The motion was seconded by CM Effros and approved by poll, 6-0.**